

Centennial High School Tardy Policy REVISED Aug 7, 2018

Centennial High School Parents/Guardians and Students,

We are looking forward to another successful year at Centennial High School. As we reflect on the daily operations of the 2018-2019 year, we have decided to make changes to the tardy policy. To assist your child in being successful please review and discuss the information regarding the attendance and tardy policy.

Our tardy policy is designed around the following principles:

1. To reduce classroom interruptions caused by students arriving late to class
2. To reduce the number of students loitering on campus.
3. To teach the “lifelong” skills of promptness.

Tardy: A tardy student is defined as any student who is not inside the classroom when the Tardy bell rings.

1st Period Tardies:

1st period is the class that has the most tardies. To address this occurrence, our approach to 1st period will be handled differently than the other class periods:

Students will be allotted 5 tardies per semester. The 6th -10th tardy the student will be sent to 1st period suspension “Sweep.”

Students will remain in “sweep” for the duration of 1st period. “Sweep” is a consequence. There is to be no food or drink in “sweep,” and the use of electronic devices is prohibited.

Once a student reaches his/her eleventh 1st period tardy, **an off-campus suspension** will be assigned. A “swept” student **MUST** inform the classroom teacher of the tardy **THAT SAME DAY** or the make-up work may not be given to the student.

Students not in class due to being swept will be given the opportunity to make up missed work subject to the following conditions:

- It is done at the teacher’s convenience.
- The make-up work should reflect the same competencies missed; however, it does not necessarily need to follow the same format. For example, a student who missed a true/false quiz may be given an essay quiz instead.
- Teachers will set reasonable deadlines for make-up work.

2nd – 5th period Tardies

Tardies 1-2 Verbal Warning

Tardies 3-5 Lunch Detention

Tardies 6+ Off-campus Suspension

Excessive Tardies will affect a student’s Open Enrollment status.

Thank you for your support,

Brandi Steele
Assistant Principal

Student Signature: _____

Date: _____

Parent Signature: _____

Date: _____